



**EXECUTIVE BOARD  
Meeting Minutes  
Saturday, January 30, 2016**

**Call to Order and Roll Call:** The Washington ACTE Executive Board Meeting was called to order at 10:07 a.m. on Saturday, January 30, 2016, by President Lew Keliher. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined a quorum was present.

**Executive Board Present:**

***Executive Committee***

President .....Lew Keliher  
Past President..... Michelle Spenser  
President Elect .....Gene Wachtel

***Executive Board Representatives***

Administration ..... Shani Watkins  
Business Education..... Mark Sabo  
Career Counseling & Employment Readiness ..... Terry Derrig  
Family and Consumer Sciences..... Dawn Boyden  
Marketing Education..... Darby Vigus  
Industrial Technology Education .....John Davis  
Health Sciences ..... Terri Karkau

**Executive Board Absent:**

Agricultural Education ..... Aubrey Markel  
Skilled and Technical Sciences..... Ryan Nickels  
Awards Chair (Ex Officio) ..... Vern Chandler

**Staff Present:**

Executive Director ..... Tim Knue  
Executive Assistant ..... Tess Alviso  
Executive Assistant ..... Franciene Chrisman

**Guests Present:**

CTSOs ..... Larry Howe  
OSPI..... George Aszklar  
WTECB ..... Eric Wolf

### **Agenda Changes:**

- Added auction to Summer Conference Update
  - Shani moved that the agenda be approved. The motion was seconded by Mark and carried.

### **Calendar Update:**

- The calendar had been changed back to the old format and not using Google Calendar anymore. Any updates should be sent to Tess.

### **Consent Agenda:**

- Approval of November 7, 2015, Executive Board Meetings Minutes
- Financial Statements - December 2015
- Executive Committee Reports
- Section Reports
- Correspondence
  - Mark moved that the consent agenda be approved as presented. The motion was seconded by Darby and carried.

### **Board Learning:**

- Resolutions
  - Proposed resolutions submitted in writing to Tim no later than July 1.
- President Elect
  - Nominations open from March 1 to May 1.
- Bylaws Changes
  - Suggested changes should be to Tim by May 1 for discussion at the May Executive Board Meeting.
- Strategic Plan Ideas
  - Update included in the books.
- Section Rebates
  - Sections are to let Franciene know if they want their rebate or donate it back to the Association.
- lamCTE Update
  - Washington ACTE has secured:
    - lamCTE.net
    - WeAreCTE.com
    - WeAreCTE.org
- WAVA Name Change (voting in February)
  - Washington Association of Career and Technical Administrators (WACTA)

### **OSPI Update (George Aszklar):**

- On board with \$800,000 for CTSOs
- Working on developing automated framework process
- Working on website to be more user friendly
- Requesting the field's assistance on course equivalencies

**WTECB Update (Eric Wolf):**

- WIOA – workforce development laws
- New strategic plan
- Reauthorization of Perkins – federal priority
- Career Readiness
  - YouTube video
  - State conception of what career ready should be
- \$150,000 Governor Association’s grant
- \$75 million JP Morgan Chase

**CTSO Update (Larry Howe):**

- 400 registered for CTSO Civic Engagement Day
- Possible \$15,000 grant from OSPI for professional development and student leadership (per program area)

**Legislative Committee:**

- CTE Minutes Formula
  - CTE minutes worth less with 1,080 minutes vs. 900 minutes
- MSOC Funding
  - SB 6415 & HB 2868
- Civic Engagement Day
  - Looking at week before or after last week of January for next year
- CTE Coalition Update
  - Handout

**Professional Development Committee:**

- Summer Conference Update
  - Sponsorships
    - Looking for sponsors for Summer Conference in addition to PEMCO
    - STEM Fuse sponsored Fall Conference
  - Speakers
    - Call for Presentations Handout
    - Deadline March 11
  - Sunday Sessions
    - Officially extending conference to begin on Sunday
      - Helps in planning
      - Increases clock hours
      - Exhibitors can present on Sunday
  - Auction (email from Vern)
    - Silent Auction items that people will bid on throughout the day
    - Basket sponsorship from organizations other than our sections
    - We need items that are experiences, personal and unique items, once-in-a-fantasy experiences
    - Handmade gifts
    - Tickets to sporting events, concerts, and shows

- Travel: Tie a travel package to a popular film, book, or current event. I am researching how organizations get airlines to donate airline tickets to non-profit organizations. Can anyone on the board point me in the right direction?
- Other thoughts for improving the auction?

**Membership/Awards Committee:**

- Community Service Project
  - Suggestions: book drive, food drive, wounded warriors, blankets for the homeless, blood drive, etc.
- Awards Requirements
  - Information including checklist in Board Book and on website
  - Deadline May 1
  - Quality Section Standards – all sections can win
  - Would like to see WAVA nominate their staff.

**Resolution to Remove State-Mandated Assessments as a Graduation Requirement:**

- Dawn moved that the resolution be approved as presented. The motion was second by John and carried.

**Adjournment:** The meeting was adjourned at 2:47 p.m.

**Future Meetings:**

- March 22, 2016, GoToMeeting
- May 21, 2016, 10:00 a.m. - 4:00 p.m., Red Lion Hotel, Seattle Airport
- August 6, 2016, 10:00 a.m. - 4:00 p.m., Davenport Grand Hotel, Spokane